

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
FEBRUARY 17, 2026 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher (via Zoom)
CouncillorDecolynneJo Burns
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:04 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

RECOGNITION OF NATIONAL DAY OF ACTION:

Mayor Elwood read a special acknowledgement for National Day of Action as follows:
Alberta Beach respectfully acknowledges February 14 as National Day of Action to remember and honour the missing & murdered Indigenous women, girls & two spirit people and their families and to continue to shed light on the missing & murdered Indigenous women that continue to face the Indigenous communities.

AGENDA ADDITIONS:

14.t Parkland County – Response to Request for Mutual Aid Agreement

ADOPTION OF AGENDA:

MOTION #019-26

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF JANUARY 20, 2026:

MOTION #020-26

MOVED BY Deputy Mayor Durocher that the minutes of the Regular Council meeting held on January 20, 2026 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #021-26

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF FINANCIAL REPORT OF DECEMBER 31, 2025:

MOTION #022-26

MOVED BY Deputy Mayor Durocher that the Pre-Audit Financial Report of December 31, 2025 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

BYLAW #302-26 ENCROACHMENTS ONTO ROAD ALLOWANCE BYLAW:

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MOTION TO APPROVE SECOND READING OF BYLAW #302-26:

MOTION #023-26

MOVED BY Councillor Weber that Bylaw #302-26, being a bylaw to confirm the municipality's authority to issue a license, or permit of occupation, or use of a road allowance or highway or part thereof, when not required for public use be read a second time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #302-26:

MOTION #024-26

MOVED BY Councillor Burns that Bylaw #302-26 be read a third & final time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted a report on the following meeting:
Alberta Beach Ag Society AglipleX Operations Committee meeting held on January 21, 2026.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted a report on the following meetings:
Community Futures Yellowhead East meeting held on February 10, 2026.
Summer Villages Regional Emergency Management Partnership Meet & Greet held on January 21, 2026
Summer Villages Regional Emergency Management Partnership meeting held on February 3, 2026.
Lac Ste. Anne County Regional Municipalities meeting held on January 30, 2026.
NW of 16 Tourism Connect Workshop held on January 28, 2026.

COUNCILLOR WEBER:

No meetings to report.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on February 11, 2026.
Beachwave Park meeting held on February 12, 2026.
Lac Ste. Anne East End Bus Committee meeting held on January 21, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on February 24, 2026.
Lake Isle & Lac Ste. Anne Stewardship Society Water Quality meetings held on February 3 & 18, 2026.
Beachwave Park Coordinators Report of February 17, 2026.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
Lac Ste. Anne County Regional Municipalities meeting held on January 30, 2026.
Alberta Beach Library Board meeting held on February 9, 2026.
Yellowhead Regional Library Board Executive meeting held on February 9, 2026.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #025-26

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – 2026 MINISTER'S AWARDS:

A letter was received from Alberta Municipal Affairs Minister Dan Williams inviting submissions for the 2026 Minister's Awards for Municipal & Public Library Excellence Program.

ALBERTA MUNICIPALITIES – ALBERTA 2026 BUDGET WEBINAR:

Correspondence was received from Alberta Municipalities advising on their webinar being held virtually on February 27, 2026 from 3:00-4:15 p.m. to review Alberta's 2026 Budget.

ALBERTA MUNICIPALITIES – ABMUNIS PROPERTY TAXES RE-IMAGINED:

Correspondence was received from Alberta Municipalities regarding ABmunis Property Taxes Re-Imagined - Resources for Municipalities document which they suggest to promote through the municipality's website and social media.

ALBERTA MUNICIPALITIES – ALBERTA SAFER BARS COUNCIL REPRESENTATIVE:

Correspondence was received from Alberta Municipalities advising that Mayor Elwood has been nominated as ABmunis representative on the Alberta Safer Bars Council.

ALBERTA MUNICIPALITIES – NORTHERN ALBERTA ELECTED LEADERS REPRESENTATIVE:

Correspondence was received from Alberta Municipalities advising that Mayor Elwood has been nominated as ABmunis representative on the Northern Alberta Elected Leaders.

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ALBERTA EMERGENCY MANAGEMENT AGENCY – AAR DRAFT CONCERNS:

Correspondence was received from Alberta Emergency Management Agency regarding their MNP 2023 Wildfire After Action Report (AAR) and further requesting to follow up on any municipal experiences and concerns working with Field Officers during emergency incidents.

ALBERTA POLICE FUNDING MODEL – PRELIMINARY 5-YEAR ESTIMATE:

The Alberta Police Funding Model Preliminary 5-Year Estimate was received which shows Alberta Beach provincial policing costs in 2026-27 at \$75,763.70 to \$183,948.17 in year 2030-31.

ALBERTA RECREATION & PARKS – COMMUNITIES CHOOSE WELL WORKSHOPS:

Correspondence was received from Alberta Recreation & Parks regarding upcoming ARPA events and Communities Choose Well workshops.

CANADA FOREST SERVICE – NATIONAL SURVEY ON FIRE MONITORING IN CANADA:

Correspondence was received from the Canadian Forest Service – National Resources Canada requesting participation in their national survey on fire monitoring in Canada.

COMMUNITY FUTURES YELLOWHEAD EAST – JANUARY RIMAS NEWSLETTER:

Community Futures Yellowhead East forwarded their January RIMAS Newsletter and updated employer resources list.

COURAGEOUS COMPANIONS CANADA – APPRECIATION CERTIFICATE:

An Appreciation Certificate was received from Courageous Companions Canada to thank Council for support in their Courageous K9 magazine.

DOYLE & COMPANY – 2025 AUDIT ENGAGEMENT LETTER:

The terms of engagement letter was received from Doyle & Company which outlines the responsibilities of management as well as the Auditor for the audit of the financial statements at December 31, 2025.

NORTHERN GATEWAY PUBLIC SCHOOLS BOARD OF TRUSTEES – 2026 ALBERTA RURAL EDUCATION SYMPOSIUM:

An invitation was received from Northern Gateway Public Schools Board of Trustees to attend the 2026 Alberta Rural Education Symposium being held at the River Cree Resort and Casino on March 1-3, 2026.

POLICE REVIEW COMMISSION – PRC STATUS UPDATE JANUARY 29, 2026:

The Police Review Commission forwarded a PRC status update of January 29, 2026.

SUMMER VILLAGE OF VAL QUENTIN – PROPOSED LAND USE BYLAW:

Correspondence was received from the Summer Village of Val Quentin requesting input on their updated and modernized Proposed Land Use Bylaw #300-34.

SUMMER VILLAGE OF VAL QUENTIN – NOTICE OF PUBLIC HEARING:

Correspondence was received from the Summer Village of Val Quentin giving Notice of Public Hearing regarding their Proposed Land Use Bylaw #300-34 being held on February 18, 2026.

TVRSSC – 2026 APPROVED BUDGET & REQUISITIONS:

The Trivillage Regional Sewer Services Commission forwarded their 2026 Approved Budget & Requisitions.

WENDY CAMPBELL – BILL 12:

Correspondence was received from Wendy Campbell requesting support to reject Bill 12, the Financial Statuses Amendment Act, 2025 as she believes Bill 12 violates the Canadian Charter of Rights & Freedoms (Section 15) and the Canadian Human Rights Act as it undermines access to essential services, promotes discrimination, and strips away full inclusion in society.

WESTVIEW HEALTH FOUNDATION – THANK YOU FOR LETTER OF SUPPORT:

Correspondence was received from the Westview Health Foundation to thank the Mayor and Council for the letter of support for the CT Scanner Initiative.

PARKLAND COUNTY – RESPONSE TO REQUEST FOR MUTUAL AID AGREEMENT:

A letter was received from Parkland County in response to our request for a Mutual Aid Agreement to support emergency fire and rescue response across several neighbouring communities to advise that their present resource demands limit their ability to extend emergency response commitments beyond Parkland County's borders.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #026-26

MOVED BY Councillor Muir that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

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ALBERTA BEACH & DISTRICT AG SOCIETY – REQUEST FOR ADDITIONAL FUNDING FOR AGLIPLIX UTILITIES:

MOTION #027-26

MOVED BY Councillor Muir that Council approves the request from the Alberta Beach & District Ag Society to temporarily provide additional funding for the Agliplex power & gas utility costs due to the Alberta Beach Lion's Club moving out of the Agliplex; and further that the approval is to increase the current funding of 1/3 reimbursement to 1/2 reimbursement on the power & gas utility costs for a period of up to six months, however if a suitable renter is found within the six months term, then the reimbursement will revert back to the 1/3 cost share.

CARRIED UNANIMOUSLY

LETTER TO ALBERTA BEACH & DISTRICT LION'S CLUB REGARDING LION'S CLUB MOVING OUT OF AGLIPLIX:

MOTION #028-26

MOVED BY Deputy Mayor Durocher that a letter be presented to the Alberta Beach & District Lion's Club to express Council's disappointment in learning that the Lion's Club have moved out of the Agliplex; and further that the letter acknowledge that the Lion's Club has been a long-standing tenant and a party to the original Agliplex lease agreement established in the early 1970s between the Village, the Ag Society, and the Lion's Club; and further that the letter reference the Lion's Club's long-standing participation on the Agliplex Operations Committee(s) and its 2016 commitment to a one-third cost share of Agliplex power and gas utility costs with the Ag Society and the Village; and further that Council request clarification regarding the reasons for the Lion's Club's decision to vacate the Agliplex.

CARRIED UNANIMOUSLY

COUNCILLOR MUIR TO ATTEND ALBERTA BEACH & DISTRICT LION'S CLUB MEETING TO PRESENT VILLAGE LETTER:

MOTION #029-26

MOVED BY Councillor Weber that Councillor Muir be approved to attend the next Alberta Beach & District Lion's Club meeting on February 27, 2026 to present the village's letter regarding the Lion's Club moving out of the Agliplex.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – LETTER OF SUPPORT – AMA GRANT APPLICATION:

MOTION #030-26

MOVED BY Councillor Muir that Council approves to provide a letter of support to the Alberta Beach & District Museum & Archives Society for their application to the Alberta Museum Association's Institutional Grant program.

CARRIED UNANIMOUSLY

ALBERTA BEACH 50+ CLUB & ALBERTA BEACH HERITAGE MUSEUM – LETTER OF SUPPORT – SENIORS WEEK CO-HOST APPLICATION:

MOTION #031-26

MOVED BY Deputy Mayor Durocher that Council approves to provide a letter of support to the Alberta Beach 50+ Club and the Alberta Beach Heritage Museum for their joint application to the Provincial Launch of Seniors Week 2026 to co-host the event.

CARRIED UNANIMOUSLY

CAPITAL REGION ASSESSMENT SERVICES COMMISSION – APPOINTMENT OF ARB OFFICIALS FOR 2026:

MOTION #032-26

MOVED BY Councillor Weber that the appointment of the Capital Region Assessment Services Commission ARB members for 2026 be approved as follows; ARB Chairperson Raymond Ralph; ARB Clerk Geryl Amarin and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkosky and Raymond Ralph.

CARRIED UNANIMOUSLY

RMA INSURANCE – ASSUMPTION OF RISK – WAIVER FORMS:

MOTION #033-26

MOVED BY Councillor Muir that the assumption of risk waiver forms for Beachwave Park as recommended by RMA Insurance be tabled for further review.

CARRIED UNANIMOUSLY

NEW BUSINESS:

DRAFT ENCROACHMENT AGREEMENT – LOT 10, BLOCK 1, PLAN 3529BZ

MOTION #034-26

MOVED BY Councillor Weber that Council approves the Draft Encroachment Agreement with Sandra Anne Haskell and John David Wood on Lot 10, Block 1, Plan 3529BZ as prepared by Patriot Law.

CARRIED UNANIMOUSLY

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WESTLOCK COUNTY – MUTUAL AID AGREEMENT:

MOTION #035-26

MOVED BY Councillor Muir that Council approves the Mutual Aid Agreement with Westlock County as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD: None.

ADJOURNMENT:

The meeting adjourned at 9:20 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk